



Practical questions worksheet

1. What specific improvement goal or problem are you addressing?

2. What measures will best show progress toward this goal?

3. Have you considered structure, process, and outcome measures to get a full picture?



4. Is there any existing data you can use?

5. How will you prevent bias in your sampling and data?

6. What is the starting point or baseline for your measurements? Is the period of time you're using the right length to accurately reflect what you want to measure?



7. How will you collect and analyse data consistently and reliably?

8. How will you assess whether changes are having the desired effect?

9. How will you engage frontline staff in the measurement process?



10. Are you collecting only the amount of data needed?

11. How will you present the data? Can you use visualisation techniques, such as charts, graphs, or diagrams?

12. What will you do if the data shows no improvement? What will you do if unwanted effects show up?



13. How will you assess whether the improvement can be sustained over time?